


Helping 1.5 million  
children & families  
each year.

**DSHS**

*People Helping People*



Washington State  
Department of  
Social and Health  
Services

# **WELCOME to the**

# **Provider Compensation System**

## **Pre-Proposal Bidder's Conference**

**1:30 pm to 5:00 pm PST**

**December 14, 2009**

# Introductions

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- **Will Treinen, PCS Project Manager**
- **Andy Kramer, PCS RFP Coordinator**
- **Project Sponsors**
  - **Kathy Leitch, Assistant Secretary**
  - **Bill Moss, Director of HCS**
- **Project Directors**
  - **Rob St. John, CIO**
  - **Sue Langen, Deputy CIO**
- **PCS Project Team Members:**
  - **Brian Herseth, Deputy PM**
  - **Mark Messinger, Business Lead**
  - **Kevin Short, Technical Lead**
  - **Liana Francisco, Project Planner**

- **Review Protocols for Pre-Proposal Bidder's Conference**
- **Purpose of PCS**
- **PCS RFP Key Dates**
- **Recap of Proposal Contents**
- **Field Vendor Questions related to the RFP**

**REMINDER:** (Mandatory) Vendor's Letter of Intent must be provided to Andy Kramer by 5:00 pm TODAY (12/14/09)

# Housekeeping Items

## ➤ Housekeeping Announcements

- Emergency exits
- Restrooms, Food and Beverages, Vending Machines
- Use of microphones during session

## ➤ Other Notes:

- Please no food/drink while in the auditorium
- Please place your mobile devices on silent or vibrate mode; take or place calls outside of auditorium

# Protocols for Today's Conference

- **Vendors are encouraged to sign the Vendor Registration Form**
  - This form will be scanned and made available via the DSHS Procurement Site
- **Amendments Issued to Date:**
  - **Amendment #1 – issued on 12/7/09**
    - Replacement of Reference R: Scripted Demonstration
  - **Amendment #2 – issued on 12/10/09**
    - Allows Letter of Intent to be hand delivered

# Protocols for Today's Conference

## ➤ **AS A REMINDER:**

***All communications concerning the PCS RFP must be directed only to me, the RFP Coordinator.***

***Any communication directed to DSHS staff, or its consultant, other than the RFP Coordinator may result in disqualification.***

***Any oral communications will be considered unofficial and non-binding to DSHS.***

***Bidders should rely only on written statements issued by the RFP Coordinator.***

# Purpose of PCS

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- Replacement of existing legacy system, SSPS and agency's tax reporting systems
- Looking for application service provider (ASP) model – hardware, software, services and support
- Need solution that is for flexible and modern to address current needs and positions agency to more easily address future needs

# Key Dates

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- Letter of Intent ..... 12/14/09 by 5:00 pm PST
- Bidder's Questions Due.. 12/21/09 by 3:00 pm PST
- DSHS Answers to Questions Published by.. 1/8/10
- Proposal Due By..... 1/28/10 by 3:00 pm PST
- Written Evaluations..... 2/5/10 to 3/12/10
- Oral Interview and Scripted Demos for Finalists ..... 3/24/10 – 4/16/10
- Announce Apparently Successful Vendor..... 4/19/10

# Proposal Contents

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## ➤ Per page 62 in Section 4.2 of the RFP:

- Bidders must submit six (6) full sets of proposals.
- Each set of proposals includes four (4) separate and properly labeled three-ring binders:
  - Binder #1 – Management Proposal /Deliverables Supporting Implementation
  - Binder #2 – Functional Requirements/Service Delivery Requirements
  - Binder #3 – Technical Approach/Technical Requirements
  - Binder #4 – Financial /Contractual Proposal



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# Vendor Questions?

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# Request for Proposal Information

➤ **Website:** <http://www.dshs.wa.gov/ccs/>

➤ **Contact:**

**Andy Kramer, RFP Coordinator**

**Email: [KrameAW@dshs.wa.gov](mailto:KrameAW@dshs.wa.gov)**

**Phone: (360) 664-6073**